

ACOMB NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on Tuesday 24th October 2017 at 6.30 p.m. in Acomb Village Hall

1. **Present:** Norman Robson (local resident, in the chair), Matilda Bevan (local resident and Minutes), County Cllr Trevor Cessford, Chris Anderson (Planning Officer), Jane Wrigley (local stakeholder), Cllr Rachel Gagliano (Acomb Parish Council), Cllr Charles Enderby, Bill Grigg (Clerk to Acomb Parish Council, Administrator and Treasurer), Cllr Lorna Farr (Parish Councillor)

Invited Guest: Jenny Ludman, Ludman Planning

2. **Minutes of the last meeting held on Tuesday 19th September** were approved as a true record.
3. **Matters arising from the Minutes of the last meeting:**
Community Facilities: Jane Wrigley attended the Acomb First School Governors' meeting of 4th October. Everyone was in support of a potential policy relating to development of the school.
4. **Draft Plan**
Norman Robson on behalf of Acomb Neighbourhood Plan Steering Group warmly commended the excellent work of Jenny Ludman on the Draft Plan.

Comments on pages:

1. Photo choice to be reviewed. Note: Jenny Ludman will not be editing the final document for photo choices, or overall style and presentation, the Group decides on these.
2. OK
3. Chapter numbers. Norman will circulate his proposed Chapter 1 – Key Issues. Chris will share updated Map.
4. OK
5. OK
6. OK
7. Dates required.
8. Copies to be put in pubs, Post Office, School, St John Lee Church, Methodist Chapel. Stannington NP distributed in this way. Lorna suggests notices in the village noticeboards indicating where the documents can be found.
9. 1.3 School/Little Oaks should be mentioned in 1.4 also. Hairdresser should be added.
10. Wording should be changed to “Woodland Walk goes up to the SSSI”. Lorna suggests Flash Flooding should be added to 1.8.

- 11.1.10 parking in the village is a recurrent problem. Speeding cannot be addressed by the NP.
- 12.1.14 The footnote is missing, Jenny Ludman will insert.

Chapter 2: Policies

Policy 2, the School and the Nursery are separate entities.

In 'Community Facilities' official phrases such as 'strong presumption' have to be used in certain contexts. The Policy wording will remain as stated.

Further elaboration would be within Policy Explanation but not included in Policies said Jenny Ludman.

Policy explanation: add in 'sustainability'.

Policy 3 Flooding: Red Burn and Birkey Burn should both be mentioned not just one.

Photos of flooding are required for the document.

Policy 4 Transport: 'Riding' should be added to 'Traffic, Walking, Cycling' title said Rachel Gagliano, and Acomb, unlike other villages, is lacking horse and rider traffic signs.

Policy 5 Howford Quarry Expansion of Howford Quarry could be a County issue not a NP issue. Replace the word 'expand' with 'intensify use of'.

Policy 7 Local Economy A map of the Conservation Area in this section will not be necessary because all NP information will be covered within one overall map.

Policy 9, Non-designated Heritage Assets: 'The Pant' is to be added to the name 'The Green' in each case.

More background is needed as to evidence for clear significance within the categories: record for example dates of buildings, lists and dates of alterations, photos of each building. *Invite the public to submit their suggested buildings.*

Monitoring and Review – the sentence "It is suggested the Parish Council review the NP annually" should be included, to ensure a review method is established, stated Charles Enderby and Rachel Gagliano.

'Acknowledgements' list should include volunteers of community of Acomb Parish for their work in distributing questionnaires.

Chris Anderson said that during pre-submission consultation, comments are invited from Council Departments, leading to possible further alterations to the Document.

It is suggested to leave any development of the School within Policy 2, not in an extra one. Jane Wrigley is Co-Chair of the School Governors. There are 59 children on the School Roll. There is consideration being given to a plan for the future that would involve change from 3-tier to 2-tier education. A new classroom might need to be built at Acomb First School to accommodate an extra class if this occurs, because Little Oaks Nursery leases the only spare

classroom they have. Beaufront School is opening a Nursery in September 2018.

5. Community Assets

The Community Assets Audits had been distributed to the Group and were largely approved. Chris Anderson would review them in detail and give us feedback

6 **The next meeting will be on Tuesday 14th November.**

Apologies from Matilda Bevan and Jenny Ludman who cannot attend.

Agenda: The Plan Document including Policies Map should be ready to be agreed at this meeting and ready for Public Consultation. It does not have to be in perfect form at this stage because Consultation will produce further changes.

Action: Choose photographs. Put evidence on website. Norman Robson will take on the editorship. The document will be in Word Format, not PDF till completed.

On the website, details of Community Assets should not be published but it should be stated that they are “available on request”.