

**Minutes of the Acomb Neighbourhood Plan Steering Group Meeting, Tuesday  
19th July 2016, Acomb Village Hall**

- 1. Present:** Jane Wrigley (Chair, Neighbourhood Plan Steering Group)  
Charles Enderby (Chairman, Acomb Parish Council)  
Matilda Bevan (Local Resident)  
Lorna Farr (Acomb Parish Council/Action4Acomb)  
Rachel Gagliano (Action4Acomb)  
Naomi Liller (Acomb Parish Council)  
Norman Robson (Local Resident)

**Invited Guest:** Bill Grigg (Clerk to Acomb Parish Council)  
Duncan Holness (Planning Officer, Strategic Planning and Housing NCC)

- 2. Apologies:** Sybil Gill (Acomb Parish Council)

**3. Minutes of the last meeting Tuesday 21st June 2016**

These were accepted as a true record. Jane thanked Norman for chairing the meeting in her absence and Matilda for taking the minutes.

**4. Matter arising from the minutes**

None

**5. Resignation of Beverley Warhurst from the Steering Group**

Beverley's resignation from the Group was accepted and it was agreed that the Group would send a note of thanks for her services

**Action: Jane**

It was agreed that a notice would be placed in the Post Office and Village Notes to find a replacement Group Member(s). Local Networking by the Group Members would also be used.

**Action: All**

**6. Vision and Objectives**

The Vision and Objectives, as circulated, were approved. Further circulation of these would be looked at by a consultant, when appointed.

**7. Appointment of consultant**

The Parish Council had approved the recruitment of a consultant to assist in the Plan Process, and to apply for funding at the appropriate point (Jane and Bill would liaise on this). It was agreed that Jane and Norman would meet (on Monday 25<sup>th</sup> July) to identify potential local consultants, from whom they would seek interest and CVs by 1<sup>st</sup> September 2016. Failing the identification of suitable candidates for interview by then, they would look further afield.

**Action: Jane and Norman**

## **8. Updates: Housing Need Survey**

Preliminary information from the survey would be available in August, with a full presentation by the Survey Consultants in September (Date to be decided)

### **Report on Public Engagement Event**

The report had now been uploaded to the website. There would be a reference to it in the Village Notes in the Courant on 22<sup>nd</sup> July. Copies of it had been circulated to event attendees, Youth Club, Leek Club, Action4Acomb, the Local History Society and the WI. Churches were yet to be included (Contact via Mike McKendrick and Catherine Laidlow). It had also been sent to relevant local Parish Councils and Cllr Terry Robson.

### **Consultation statement**

This was still outstanding

### **Website**

The website is now up to date. Norman agreed to send photos from the Consultation Event to Rachel for uploading.

**Action: Norman, Rachel, Jane**

## **9. Consultation on Major Modifications to the Northumberland Core Strategy (Hexham) . Go to [corestrategy.northumberland.gov.uk](http://corestrategy.northumberland.gov.uk).. Do we want to make recommendations to Acomb Parish Council (subject to procedural advice from NCC)? NB Closing date Wed July 27<sup>th</sup>**

It was agreed that no comments would be made. However, after some discussion, it was agreed that The Hermitage site should be identified specifically in the Acomb Neighbourhood Plan

## **10. Next Meeting**

Tuesday 20<sup>th</sup> September 2016 at 6.30 in the Village Hall